

**KENTUCKY BOARD OF SOCIAL WORK
SPECIAL CALLED BOARD MEETING MINUTES**

Tuesday, October 9, 2018 | 12:00 a.m. | Morehead State University, Morehead, Kentucky 40351

Board Members Present:

Jay Miller, CSW, Ph.D. Chairman
Anne Adcock, DSW, CSW
Jene Hedden, LCSW
James Haggie, LSW
Margaret Hazlette, LCSW
Megan Hanser, CSW
Lisa Johnson, citizen-at-large

Staff Present:

Florence Huffman, Executive Director
Lisa A. Turner, Executive Coordinator

Guests Present, from Morehead State School of Social Work: BSW Program students; Becky Davison, MSU-BSW Program Director; Lee Ferrell Ph.D.-Assistant Professor; Lynn Guerin, Ph.D., LCSW-Associate Professor; and Monica Hines, MSW-Assistant Professor; LCSW.

Also in attendance were Brenda Rosen, CSW, Executive Director NASW-KY; Tori Monnett, NASW-KY social work student representative; and Scott Callahan, BSW student representative from Morehead.

Call to order

Dr. Jay Miller, CSW, Board Chairman, called the meeting to order at 12:00 p.m. EST.

Consent Agenda (waived)

Approved: A motion was made by James Haggie and seconded by Jene Hedden to approve the minutes of the September 11, 2018 board meeting. The motion carried by unanimous voice.

Executive Director's Report

Florence Huffman, Executive Director

Operations Report – September 1-30, 2018

- 59 New Applications (6 LSW; 34 CSW; 19 LCSW)
- 53 Applications approved (5 Bachelor's exam; 34 Master's exam; 14 Clinical exam)
- 48 Initial licenses issued (3 LSW; 26 CSW; 19 LCSW)
- 114 Online Renewals (10 LSW; 50 CSW; 54 LCSW) / 4 Paper Renewals (0 LSW; 2 CSW; 2 LCSW)
- 9 Reinstatements (2 LSW; 3 CSW; 4 LCSW)
- 7 Miscellaneous
- 5 Temporary Permits approved: 3 nonclinical and 2 clinical
- 64 Supervision Contracts approved; 29 contracts deferred

Education and Outreach / Technology

- Kentucky Interactive will have online reinstatements up and running by next month.

Association of Social Work Boards (ASWB)

- The 2018 Annual Meeting of the Delegate Assembly is November 15-17, 2018 in San Antonio, Texas; the trip is paid in full by the ASWB. Ms. Huffman and Dr. Anne Adcock will be attending; Dr. Jay Miller will be attending to receive the Sunny Andrews Board Member Award. There will be several bylaw amendments to be voted on.

Financial Report – Fiscal Year 18/19

September 1-30, 2018 Revenues and Expenditures

- Sum of Revenues: \$30,380.00
- Sum of Expenditures: \$32,561.31
- Cash Balance: \$430,245.69
- Year to Date Expended Budget: 25%

Approved: A motion was made by Jene Hedden and a second by Margaret Hazlette to approve board members' travel and per diem for the October 9, 2018 board meeting and the motion carried by unanimous voice.

Committees

Complaint Committee

Dr. Jay Miller, CSW; Dr. Anne Adcock, CSW; Jene Hedden, LCSW

Approved: A recommendation was made by the committee, Jay Miller recused, to dismiss case no. 18-16. The motion carried by unanimous voice.

Approved: A recommendation was made by the committee to open an investigation for case no. 18-22 A & B. The motion carried by unanimous voice.

Approved: A recommendation was made by the committee for KBSW to initiate a complaint for case no. 18-23. The motion carried by unanimous voice.

Approved: A recommendation was made by the committee for KBSW to initiate a complaint for case no. 18-24. The motion carried by unanimous voice.

Approved: A recommendation was made by the committee to dismiss case no. 18-30. The motion carried by unanimous voice.

Application Committee

James Haggie, LSW; Lisa Johnson

Approved: A recommendation was made by the committee to approve applicant to sit for the clinical exam. The motion carried by unanimous voice.

Supervision Committee

Margaret Hazlette, LCSW; Megan Hanser CSW

- No report for today's meeting

Old Business

Dr. Jay Miller, CSW, Board Chairman

Contract for General Legal Services

Approved: A motion was made by James Haggie and seconded by Anne Adcock to approve the option to retain general legal services. The motion carried by unanimous voice.

Approved: A motion was made by Jene Hedden and seconded by Megan Hanser to approve the creation of an ad hoc committee to review candidates for the contract for general legal counsel and whose committee members shall be Lisa Johnson, James Haggie and Megan Hanser. The motion carried by unanimous voice.

Meeting with Multi-State Social Work Boards

There was a consideration made by the board to host a Summit with the Ohio, West Virginia and Tennessee Social Work Boards to review the possibility of an interstate agreement. A multi-state agreement would include the review of consistent / uniform clinical standards.

Administrative Regulations

Complaint Procedure

The new KAR for the complaint procedure has been filed with LRC. The Public Hearing is set for November 22, 2018, at the KBSW Board Office, 125 Holmes Street, Frankfort Kentucky.

Temporary Permit

The board created an ad hoc committee with the committee members Jene Hedden, James Haggie and Lisa Johnson, to prepare a recommendation to the full board at the November meeting, on whether there should be a fee charged for a Temporary Permit and if so, how much.

Ms. Huffman suggested the Temporary Permit regulation include an amendment that a supervision contract be required for the Temporary Practice Clinical Social Work which would resolve the issue of the delay between the issuance of a CSW license and the approval of the supervision contract.

New Business

Dr. Jay Miller, CSW, Board Chairman

Board Member Training

A date to hold a board member training will be determined at the November board meeting. Dr. Jay Miller will create an agenda for the training.

Adjournment

Approved: A motion was made by Lisa Johnson and a second by Jene Hedden to adjourn the meeting at 1:00 p.m. The motion carried by unanimous voice.

Respectfully submitted,



Dr. Jay Miller, CSW, Board Chairman